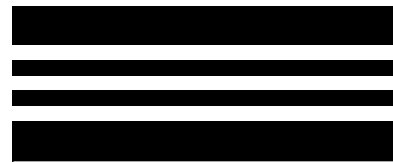


Notary Public Commission Renewal Application

Renew your Notary Public commission:

Online: www.dol.wa.gov/business/notary/nrenew

Or by mail: **Notary Public Program**
Department of Licensing
PO Box 3777
Seattle WA 98124-3777



25681-RENEWAL

If you renew by mail, include:

- This completed form
- The non-refundable renewal fee in a check or money order payable to: Department of Licensing
- A copy of your **signed** \$10,000 surety bond

If your commission has expired, you can't renew your commission. You must apply for a new one. Use the Notary Public Commission Application form.

For questions or language help call: (360) 664-1550

Application type (choose only one)

- Renewal of Notary Public commission—\$30
- Renewal of Notary Public commission with electronic notary endorsement—\$45

Eligibility questions—If you answer No to any of these questions, you can't renew. We can't refund renewal fees.

Answer the following

Are you a citizen or permanent legal resident of the United States? Yes No
RCW 42.45.200. A Notary Public must be a citizen or a permanent legal resident of the United States.

Check one

I am a Washington resident.

I am not a Washington resident, but I have a place of employment or practice in Washington.
 The Washington physical address of my place of employment or practice is:

Applicant information

TYPE OR PRINT Notary commission name (Name as you would like it to appear on your notary seal/license)

Full legal name (First, Middle, Last) No initials Birthdate (mm/dd/yyyy)

License number Social Security number (SSN) or Individual Taxpayer Identification Number (ITIN)*

Personal mailing address (PO Box or street including apartment/suite, City, State, ZIP code)

(Area code) Phone number Email

Military? (check if applicable)
 Current or former: Military member Military spouse or domestic partner

*You are not required to have a Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN or TIN) to apply for or be issued a license. If you do not have an SSN or ITIN, leave that section blank. If you do have a SSN, ITIN or TIN, you are required by federal and state law to provide it on the application (42 U.S.C. 666(a)(13) and RCW 74.20A.320).

Legal background

If you answer "Yes," to any of the questions below, attach a detailed explanation and any related court documents.

In this state or any other jurisdiction are you or have you:

1. Within the last 10 years, defaulted or been convicted of or entered a plea of no contest to a gross misdemeanor or felony crime? (Don't include traffic offenses.) Yes No
2. Currently under indictment, or is there a criminal complaint, charge, or information pending against you? Yes No
3. Within the last 10 years, had any action (fine, suspension, revocation, censure, surrender, etc.) taken against any professional or occupational license, certification, or permit held by you? Yes No
4. Within the last 10 years, had any civil court order, verdict, or judgment entered against you? Yes No

Electronic Notary endorsement – complete this section if you already have an electronic notary endorsement

Check one

- There are no changes to my electronic software information.
 I need to add or remove an electronic software. *(Complete the information below.)*

Action	Name of electronic software	Effective date
<input type="checkbox"/> Add <input type="checkbox"/> Remove		
<input type="checkbox"/> Add <input type="checkbox"/> Remove		
<input type="checkbox"/> Add <input type="checkbox"/> Remove		

I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.

TYPE or PRINT Name

X
Signature

Date and place

If you provide false information in this application, we may deny, suspend, or revoke your Washington Notary Public Commission license.